

Official Minutes for Webb County Commissioners Court Meeting

Monday, July 14, 2003 at 1:30 P.M.

(Corrections approved 07-28-2003 in bold and parenthesis)

- Item No. 1 Call to order by Judge Louis H. Bruni
Let it be remembered that a regular meeting of the Webb County
Commissioners Court was held at 1:30 p.m. at the regular meeting place with
the following members present to wit:

Louis H. Bruni	County Judge
Jerry Vasquez	Commissioner, Pct. 1
Judith Gutierrez	Commissioner, Pct. 2
Felix Velasquez	Commissioner, Pct. 3
David Cortez	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon
the Agenda as posted in the meeting notice of the 10 of July 2003. Present
also were Ms. Nora Elia Prado, Deputy County Clerk representing Mrs. Margie
Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers
and others interested in the business of the Court.

- Item No. 2 Roll Call – Margie Ramirez Ibarra, Webb County Clerk
- Item No. 3 Invocation – Judge Louis H. Bruni
- Item No. 4 Pledge of Allegiance – Led by Korean War Veterans present
- Item No. 5 Approval of minutes June 23, 2003 meeting

Cmr. Vasquez, Cmr. Gutierrez, Cmr. Velasquez and Cmr. Cortez had no
additions or deletions to the minutes. Judge Bruni inquired as to why some
items were more detailed than others and also stated that he wanted the
minutes done verbatim. Ms. Margie Ramirez Ibarra, Webb County Clerk,
stated that the minutes only needed to include the motions, seconds and
votes but she would go into more detail if the Court requested so. Judge
Bruni stated that he wanted to know what every Commissioner and speaker
stated and Ms. Ibarra advised him that her office did not have a certified
transcriber. Mr. Homero Ramirez, County Attorney, advised Court that he
would look into what exactly the minutes were required to contain and would
advise the County Judge and the County Clerk's Office.

Cmr. Velasquez motioned to approve minutes as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 3-2 with Judge Bruni and Cmr. Cortez voting against.

Item No. 7 Communications

Cmr. Cortez stated that he felt humbled to be in the presence of those who have served our country and could not express words to thank them for everything they have done. Cmr. Velasquez thanked the veterans for proudly representing their country and also wanted to congratulate the Community Action Agency for earning National Recognition from the Texas Department of Housing and Community Affairs for utilizing all monies allocated to them for utility assistance in compliance with state procedures. He stated that only 7 agencies were recognized and it is the first time that they have received this award in 18 years and have received a \$2,000 incentive grant. He also stated that the last audit of the department showed no new findings and all previous findings were corrected. He presented Ms. Cynthia Mares, Community Action Agency Director, and her staff with the incentive grant check. Ms. Mares thanked the Court and other County departments for their support and her staff who worked hard to earn this recognition. Cmr. Gutierrez advised Court that the CAA was allotted \$325,126.00, which assisted 7,033 people, including 97 families with heating and cooling (72 refrigerators and 55 air conditioners). Cmr. Vasquez stated that he also wanted to thank the veterans being recognized today as well as the CAA for their hard work. He also sent his condolences to the family of former County Commissioner Miguel "Mike" Urdiales. Cmr. Gutierrez stated that she conveyed the same sentiments expressed by the Court in regards to the Korean Veterans and acknowledged that "Korean Veterans Service Week" would be observed July 14 thru July 28, 2003. She also stated that the South Texas County Judges and Commissioners Convention held here July 8 thru July 11, 2003 was a huge success with 491 attendees, including 350 officials and spouses and wanted to thank all of those employees who helped out. Judge Bruni sincerely thanked the veterans present for the proclamation as well as those currently serving for all they have done defending the U.S.A. and democracy. He also thanked everyone who assisted in convention.

a) Proclamation "Korean War Veterans"

The following veterans were presented a pin and a certificate on behalf of the Commissioners Court:

Name	Branch	Dates of Service
Jose Arnold, PFC	Army	1950-1953

Reynaldo M. Barrera, T/SGT	Air Force / Army	1944-1969
Sam Brewster, PFC	Army	1951-1953
Domingo Cantu, Jr., SGT	Army	1952-1954
Pedro Cantu, E-4 SGT	Army	1951-1952
Richard Chamberlin, SGT	Army	1948-1957
Leonel Garza, Fireman	Navy	1951-1955
Arnoldo D. Gutierrez, SGT	Army	1952-1954
Henry E. Gutierrez, CPL	Marine	1951-1953
Claudio Landin, MSG	Army	1949-1958
Luis Landin, CSM	Army	1947-1973
Melecio Landin, Chief Petty Officer	Army / Navy	1948-1965
Ramiro O. Laurel, CPL	Army	1951-1952
Paulino Lucio, Jr., CPL	Army	1952
Hector Luna, PFC	Army	1948-1954
Frank Hugo McKinnis, PFC	Air Force	1951-1952
Arturo M. Maldonado, SSG	Army	1951-1952
Antonio Martinez, PFC	Army	1951-1953
Istanislato Martinez, SGT represented by Francisca Martinez	Army	
Jose Arturo Martinez, PFC	Marine	1951-1953
Mario Martinez, PVT 2	Army	(Korea)
Jose Luis Munoz, SGT	Army	1949-1951
Nicolas Nanez, CPL	Army	1951-1952
George Neel, 1 st LT	Marine	1952-1954
James Profit, CPT	Air Force / Army	1943-46 / 1950-55
Harold Ruhlman, SSG	Air Force	1952-1956
Ernesto Sanchez, SGT	Army	1952-1954
Salvador Schiaraffa, SSG	Army	1952-1954
Pedro G. Vasquez, Senior MSG	Air Force	1951-1973
Jose G. Villarreal, WO1 SGT	Air Force	1944-1976
Raul Villarreal, SFC	Army	1948-1953
PVT – Private, PFC– Private First Class, CPL– Corporal, SGT– Sergeant, SSG– Staff Sergeant, SFC – Sergeant First Class, MSG – Master Sergeant, CSM – Command Sergeant Major, LT – Lieutenant, CPT – Captain		

Five (5) Minute Recess (2:18 p.m. to 2:25 p.m.)

Mr. Tomas Rodriguez, Engineering Department, stated that he had met with several county departments and a command post has been set up and sand bags have been placed at the Webb County Justice Center and there are personnel in place should their assistance be needed during the hurricane. He stated that there are 12 employees able to run the dump trucks and assist in the case of evacuation. He stated that he would like Court to advise as to what process to take in case of emergency in regards to emergency purchases, etc. He stated that U.I.S.D. has stated that if needed, they would open Salvador Garcia Middle School, Judith Zaffirini Elementary School as emergency shelters as well as the Mirando City Community Center. Judge Bruni stated for the record that there have been several weather projections made and would advise citizens to stay tuned to weather stations for the latest update on the impending hurricane. Cmr. Gutierrez advised Mr. Rodriguez to coordinate with Mr. Raul Casso, Judge's Chief of Staff and Mr. Carlos Villarreal, Commissioners Court Executive Administrator, as to any needs that may arise.

Judge Bruni stated that he would skip Item No. 6 and defer Item No. 8.

Cmr. Velasquez motioned to move up Item No. 15. Cmr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 15 Discussion and possible action to authorize \$5,000.00 from the Hotel/Motel fund balance to the Laredo Chamber of Commerce for sponsorship of Miss Texas pageant to be held in Lubbock, Texas.

Cmr. Velasquez advised Court that Laredo would be hosting the Miss Texas Pageant in 2004 and stated that this would bring in additional revenues to both Laredo and Webb County. Mr. Esther Quiroga addressed the Court and presented Ms. Lily Sanchez, Ms. Webb County and Ms. Tiffany Benavides, Ms. Laredo Teen.

Cmr. Velasquez motioned to approve item as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 6 Approval of bills, payroll and monthly reports

Cmr. Velasquez inquired as to why the federal inmate count was lower in certain months than in others. Mr. Pepe Salinas, Sheriff's Department, stated that they try to maintain the number at 250 but it sometimes goes down or

goes up. Cmr. Velasquez also inquired as to why the golf course operating expenditures were lower than the amount budgeted. Mr. Rafael Perez, Auditor's Office, stated that it was due to lower renegotiated lease agreements but is willing to submit a performance report on that office up to June 2003. Cmr. Velasquez requested information on the Brooks County inmate count due the report shows zero. Mr. Perez stated that if there are over 250 inmates, then revenues show; if inmate count is less than 250, then revenue shows zero. Cmr. Gutierrez questioned the expenditure comparison on page 28 and what would happen if some departments went over their budgeted expenditures as some were already at 100%. Mr. Perez stated that those departments would need to request line item transfers. He also stated that the sales tax report has not been posted and that the interest rates are lower than budgeted. He stated that attorney's fees assessed by the different courts at the discretion of the Judge in regards to the Public Defender's Office are not being collected. Ms. Delia Perales, County Treasurer, addressed the Court in regards to side bills presented to the Court. She stated that 1996 water bills addressed in cover letter would be presented at next meeting. Mr. Eloy Ramirez, County Purchasing Agent, stated that he would research as to why invoices from Laredo Morning Times were not paid sooner (602 days and 97 days overdue) and advise court. Cmr. Velasquez stated that he would be proposing a \$50 allowance for county cellular phone users and if monies can be deducted for payroll to cover the amount that any one may go over. Ms. Perales stated that they were unable to before but now anyone with a cellular phone must sign an agreement that any extra usage fees would be deducted from payroll.

Cmr. Gutierrez motioned to accept bills, payroll and monthly reports submitted. Cmr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 7 Communications

Constable Raul Hinojosa, Pct. 1, advised Court that this past weekend, deputies seized and confiscated approximately \$59,000 and has been deposited with the District Attorneys awaiting deposit in Seizure funds account. He stated that for 40 years, the Constables office has not used any monies from Capital Outlay for any purchases, only monies from the Seizure funds. The court commended Constable Hinojosa and deputies for their fine work and requested a report on how much has been seized by each constable's office.

Item No. 8 Public Comment

Mr. Adrian Gonzalez, II, stated he would discuss Item No. 14 in Executive Session.

Mr. Gerardo Mejia was present to address the Court on Item No. 30.

Cmdr. Velasquez motioned to move up Item No. 30. Cmdr. Cortez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 30 Presentation and action to accept the Audited Basic Financial Statements of Webb County for the Fiscal Year ended September 30, 2002, by Accounting Firm of Baum, Mejia & Company, Certified Public Accountants.

Mr. Rafael Perez, Auditors Office, advised Court that in 2003, there would be new reporting requirements for the GASB 34. Mr. Gerardo Mejia, Baum, Mejia & Company, communicated to the Court the completion of GASB 34 regulations and presented to the Court its findings in the course of their annual audit. He stated that there were not findings that would require recommendations but that there were some that needed to be brought to the Courts attention. He stated that the GASB 34 was not a management report as the reporting format is different and is an all-encompassing report. He stated that it was not required to implement the GASB 34 for three years but recommended the County implement it one year early. Mr. Perez stated that six repeat findings were found and stated that figure of 30% uncollectable in accounts receivable previously stated was too high and believes it to be closer to 20%. Mr. Mejia advised them that their contract with the County ends at the end of the year and thanked the court for their attention and cooperation.

Cmdr. Gutierrez motioned to accept the Audited Basic Financial Statements of Webb County for the Fiscal year ending September 30, 2002. Cmdr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 8 Public Comments

Mr. Nick Benavides was present to address the Court on Item No. 54 and No. 55.

Cmdr. Velasquez motioned to move up Item No. 54 and No. 55. Cmdr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 54 Discussion and possible action to order an exemption from competitive bidding to acquire services for repair and/or approve payment for items related to the Storm Damage Claim of June 2, 2003, and any other matters incident thereto.

Mr. Nick Benavides addressed the Court on the services rendered by his company at the Casa Blanca Golf Course for storm damage that occurred on June 2, 2003. He stated that the bid for those services rendered was \$36,300, which is what is being charged to the County. Cmr. Vasquez advised Mr. Benavides that he would be paid for his services but Court is questioning the manner in which the services for the repairs were acquired. Cmr. Gutierrez stated that she understood his concern on getting paid but stated that Court should have done more to try and verify if any damages were sustained instead of waiting for a meeting to discuss what should have been done. She stated that Ms. Juanita Puente, Risk Manager, was only doing what she felt needed to be done to maintain Webb County assets. Mr. Rafael Perez, assistant County Auditor, advised Court that they needed to clarify which claims would be paid. Mr. Carlos Villarreal stated that he had spoken with Ms. Juanita Puente and that they are in the process of negotiating with the insurance company to figure out the final amount that would be reimbursed and that Ms. Puente would present a report listing the items that are pending with the insurance company. He stated that as soon as the company gives the o.k. on several items, payments would be made to those vendors. Judge Bruni stated that he agreed with Mr. Villarreal. Mr. Homero Ramirez, County Attorney, stated that Court needed to make a decision regarding future services and completed services as well as some that are pending completion. Cmr. Vasquez stated that he did not agree that the fence repair at the golf course is an emergency but bids on that item should be expedited. Ms. Puente stated that the insurance policy states that all losses must be mitigated to prevent further loss.

Cmr. Velasquez motioned to bid out future services and make payment to those vendors who rendered services. Cmr. Vasquez seconded the motion.

Mr. Homero Ramirez advised Court to flood out which payments will be covered by insurance and to pend payment on those that have not been approved by insurance.

Cmr. Velasquez amended motion to reflect above suggestion. Cmr. Vasquez amended second to reflect above suggestion.

Cmr. Cortez advised Court that he is not a partner with J. Starr Construction.

Mr. Carlos Villarreal, Commissioners Court Executive Administrator, stated that he believed Court should negotiate with vendors on items started but not completed. Ms. Juanita Puente, Risk Manager, stated that there are some items that will be covered by the insurance, some that will not and some that are questionable. Judge Bruni instructed Ms. Puente to get together with Mr. Raul Casso, County Judge's Chief of Staff, and Mr. Villarreal to discuss those claims and report the findings at the next Commissioners Court meeting.

Cmr. Velasquez amended motion to pay incurred expenses and bid out future expenses after items have been reviewed.

Cmr. Vasquez withdrew his second until motion could be clarified.

Mr. Homero Ramirez, Count Attorney, recommended listing services completed that have been approved by the insurance company and have Mr. Casso and Mr. Villarreal negotiate the remainder of the claims with the insurance adjuster. Ms. Puente stated that the items highlighted in yellow (see supporting documentation filed in County Clerk's Office) would be covered by the insurance company. Mr. Ramirez recommended that the Court authorize the payment of services covered by the insurance and have other services brought before the Court at the next meeting with future services or repairs going through competitive bidding. Mr. Carlos Villarreal advised Court to call special meeting once information has been received.

Cmr. Velasquez motioned to authorize the payment of services covered by the insurance and have other services brought before the Court at the next meeting with future services or repairs going through competitive bidding. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 55 Discussion and possible action to issue specific direction to the Risk Manager regarding the Storm Damage Claim of June 2, 2003.

As per Commissioners Court, item covered under Item No. 54.

Item No. 9 Discussion and possible action to appoint two (2) trustees to the Border Region Mental Health and Mental Retardation Board.

Cmr. Gutierrez motioned to appoint Mr. Homero Ramirez, County Attorney and Judge Louis H. Bruni to the Border Region MHMR Board for a term of two years. Cmr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 10 Discussion and possible action on Veteran Service Officer Policy to review performance of Veteran Service Office up to every two years by Commissioners Court with input from corresponding Veteran Groups in our area.

Mr. Homero Ramirez, County Attorney, stated that policy required that yearly evaluations be made for each department head. He stated that the Veteran Service Officer is employed at the discretion of the court and that decision cannot be delegated to someone else. He recommended that Mr. Raul Casso and Mr. Carlos Villarreal get updates from local veterans groups and have them advise Mr. Casso and Mr. Villarreal of need for evaluation, etc. Cmr. Vasquez stated that no action or additional comments would be necessary

No action taken.

- Item No. 11 Discussion and possible action to approve the American Electric Power (AEP) Texas Central Company Facilities Extension Agreement and the Easement Authorization Letter for the relocation of underground electrical facilities primary line for the Mirando Community Center Expansion in the amount of Four Thousand Seventy-One dollars (\$4,071.00) at no cost to the County and authorizing the County Judge to sign all relevant documents.

Cmr. Gutierrez stated that this would be at no cost to the County and would be paid with grant monies.

Cmr. Gutierrez motioned to approve item as submitted. Cmr. Cortez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 12 Discussion and possible action to approve Change Order #2 to the Caldwell Tanks, Inc. TCDP Contract #721859 – (Oilton Elevated Storage Tank Project) for the amount of Twelve Thousand Dollars (\$12,000.00) to furnish equipment and labor, for the installation of tank level/pump control; transmitter surge protection; Level

transmitter; and all panel devices as specified for wiring and testing. [Account #653-8001-8701 Water Facilities]

Mr. Juan Vargas, Economic Development, stated that this would be funded by grant monies.

Cmr. Gutierrez motioned to accept item as submitted. Cmr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 13 Discussion and possible action to approve a contract to hire attorneys to investigate and file all claims for undervaluation of real property (mineral interest only) for purposes of determining liability for ad Valorem taxes, and underpayment of ad Valorem taxes, and underpayment and non-payment of royalty interests and for any further recovery of all related claims; and authorize the County Judge to execute agreement. [Account #001-0109-6022 Professional Services]

Cmr. Velasquez stated that this contract had been approved in December 2002 but was never executed.

Cmr. Vasquez stepped out.

Judge Bruni stated that he believed that this was a duplication of services already performed by the Webb County Appraisal District and was another method for attorneys to harass oil and gas companies and that he was against this contract and would not sign any contract.

Cmr. Vasquez returned.

Mr. Ramon Garcia stated that his law firm came before the Court in November 2002 and a contract was approved in December 2002 and needs approval in order to collect unpaid taxes. He stated that the appraisal district relies on information provided by production companies and that there are monies owed due to undervaluation of minerals. Mr. Homero Ramirez, County Attorney, stated that motion was worded in a way that it instructed the attorney to review the agreement and bring it before the Court. He stated that the Court could not meet in Executive Session with Mr. Garcia due he was not employed or contracted by the county.

Cmr. Velasquez motioned to approve item as submitted. Cmr. Vasquez seconded the motion.

Motion carried **(3-2 with Judge Bruni and Cmr. Cortez voting against)**.

- Item No. 14 Discussion and possible action regarding Cause #2000 CVQ-000819-D1, Webb County, Webb Consolidated Independent School District, Mirando Independent School District, City of Laredo and United Independent School District vs. Webb County Appraisal District, et al, in the 49th Judicial District Court, Webb County, Texas. **[Closed Session requested pursuant to Title 5, Subchapter d, Section 551.071 of the Texas Government Code (Consultation with Attorney)]**

Item to be discussed in Executive Session.

- Item No. 16 Discussion and possible action on increasing the Senior Citizen (65 years and older) tax exemption for one residence from \$36,000 to \$50,000.

Cmr. Velasquez stated that Senior Citizens live on a fixed income and often have trouble paying for property taxes. He stated that this would have an impact of \$277,895 on the budget but that it could be made up by taxing the golf course. Cmr. Gutierrez inquired if the disabled would also be included since they also live on a fixed income and were included in the \$36,000 exemption. Cmr. Velasquez stated that the disabled were not included in the calculations regarding the effect on the budget.

Cmr. Velasquez motioned to defer item to next meeting until the calculations reflect the disabled as well. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

15 Minute Break (5:05 p.m. to 5:15 p.m.)

Judge Bruni reconvened meeting. Cmr. Vasquez not present.

Cmr. Cortez motioned to move into Executive Session. Cmr. Velasquez seconded the motion.

Motion carried 4-0 with Cmr. Vasquez not present for voting.

Mr. Homero Ramirez advised Court that items to be considered would be Item No. 14, No. 26, No. 28 and No. 29. He also recommended that Item No. 27 be tabled.

Cmr. Velasquez motioned to table Item No. 27. Cmr. Gutierrez seconded the motion.

Motion carried 4-0 with Cmr. Vasquez not present for voting.

Executive Session (5:18 p.m. to 6:28 p.m.)

Judge Bruni reconvened meeting and stated that no action was taken while in Executive Session.

Mr. Homero Ramirez stated that no votes were taken while in Executive Session.

Item No. 14 Discussion and possible action regarding Cause #2000 CVQ-000819-D1, Webb County, Webb Consolidated Independent School District, Mirando Independent School District, City of Laredo and United Independent School District vs. Webb County Appraisal District, et al, in the 49th Judicial District Court, Webb County, Texas. **[Closed Session requested pursuant to Title 5, Subchapter d, Section 551.071 of the Texas Government Code (Consultation with Attorney)]**

Cmr. Vasquez motioned to approve settlement discussed in Executive Session. Cmr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 26 Discussion and possible action regarding the purchase of Lots 1,2,3,4 and the South ½ of the lots 5 and 6, Blk 197, W. D., City of Laredo, (Tex- Mex Property). [Closed Session requested pursuant to Texas Government Code Title 5, Subchapter D, Sec. 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property)]

Cmr. Gutierrez motioned to meet with Tex-Mex and continue negotiations. Cmr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 27 Discussion and possible action regarding the \$1,530,000 Certificates of Participation Interests of the Owners Thereof in Certain Obligations of Webb County, Texas, due under its Lease Purchase Agreement with PBCF Webb Texas, Inc. dated as of July 15, 1997 and any matters incident thereto. [Closed Session requested pursuant to Texas Government Code Title 5, Subchapter D, Sec. 551.071 (Consultation with Attorney)]

Item was tabled.

Item No. 28 Discussion and possible action pertaining to the recommendation of the Webb County Employee Grievance Committee regarding Quirino Castillo, former employee of the Webb County Road and Bridge Department. [Closed Session requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code (Consultation with Attorney)]

Cmr. Velasquez motioned to accept Salary Grievance Committee recommendation and reinstate Mr. Castillo at Webb County Road and Bridge. Cmr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 29 Discussion and possible action to designate specific area on Life Downs tract to be used by Webb County for Youth Village and authorization to advise Life Downs Board of same, and any matters incident thereto. [Executive Session requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code, (Consultation with Attorneys)]

Cmr. Gutierrez motioned to accept site discussed in Executive Session. Cmr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Mr. Homero Ramirez, County Attorney, advised Court that on Item No. 28 Committee also recommended reinstatement with back pay.

Cmr. Velasquez amended his motion to reinstatement without back pay. Cmr. Vasquez amended his second to reflect above.

Motion carried 5-0 by unanimous consent.

Judge Bruni advised Court and those present that remaining items would be discussed at a special called meeting later this week or next week. Mr. Homero Ramirez stated that the date and time could be stated for the record.

Special meeting would be called for those items not addressed for Friday, July 25, 2003 at 1:30 p.m.

- Item No. 43 Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029(i):

- a) Tract 108, Unit VI, Ranchitos Penitas West Subdivision, (electricity one dwelling only);
- b) Lot 68, Ranchitos Los Centenarios Subdivisions; (electricity - one dwelling only);
- c) Lot 30, Ranchitos Los Nopalitos Subdivision, (electricity - one dwelling only).

Connection(s) qualifying under Section 232.09 (c) (1):

- a) Unplatted tract of land known as the South ½ of Tract C-26, Botines Subdivision, (electricity - one dwelling only).

Connection(s) qualifying under Section 232.028 (a) and (b):

- a) Unplatted tract of land containing 9.72 acres, more or less, out of Mariano Arispe Grant, Abstract No. 850, and being part of Share "B-1" of Farm Lot 7 as further described in Vol. 1234, Pgs. 345-349, (electricity - one dwelling only).

Cmr. Gutierrez motioned to approve item as submitted. Cmr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 60 Discussion and possible action on the approval of the following line item transfers from Fund 010, Road & Bridge Department:

FROM:

Account #7001-6732	(Right of Way Acquisition	\$4,000
Account #7002-6022	(Professional Services)	\$8,000

Account #7002-6224	(Tools & Apparatus)	\$5,000
Account #7002-6404	(Repair-Maint Bridges)	\$5,000
		TOTAL: \$22,000
TO:		
Account #7002-6403	(Maint. Vehicle)	\$22,000

Item No. 61 Discussion and possible action authorizing the Road and Bridge Superintendent to fill the following slots:

Department # 7001:

2144 Clerk/Dispatcher	\$12.00
1497 Secretary DPS	\$10.21

Department # 7002:

661 Motor Grader Oper.	\$12.54
700 Maintenance Aide	\$ 8.29
1896 Maintenance Aide	\$ 8.29

Department # 0108:

054 Mechanic	\$10.08
055 Mechanic	\$10.08
1370 Tire Repairman	\$8.58

Comr. Vasquez motioned to approve Item No. 60 and No. 61 as submitted.
Comr. Velasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 37 Discussion and possible action to extend the length of employment of Slot #1113 (Bus Driver Supervisor) full-time at \$10.47 per hour from 11 months to 12 months.

Comr. Vasquez motioned to approve item as submitted. Comr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 31 Discussion and possible action on the approval of line item transfers in the amount of \$1,255.00 as follows:

FROM:

Account #001-1120-6007	(Dues & Memberships)	\$105
Account #001-1120-6010	(Books & Subscriptions)	\$700

Account #009-1120-6205	(Material & Supplies)	\$450
		TOTAL: \$1,255
TO:		
Account #001-1120-6011	(Training & Education)	\$805
Account #009-1120-6011	(Training & Education)	\$450
		TOTAL: \$1,255

Item No. 32 Discussion and possible action to purchase a portable recorder and office furniture not to exceed \$3,000.00. [Account #696-8007-8801 Capital Outlay Certificates of Obligation Series 2002].

Comr. Cortez motioned to approve Item No. 31 and No. 32 as submitted. Comr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

Comr. Gutierrez advised Road and Bridge Department to give preference to displaced employees.

Item No. 33 Discussion and possible action to approve request for refunds as recommended by the Tax Assessor-Collector as follows:

1. Neel Title Corporation

Reason: As per letter requesting refund from present owner until dispute is settled with Appraisal District.

Total Refund: \$1,273.34

2. Transamerica Real Estate Tax Service, Attn: Refund Dept.

Reason: Over Payment

Total Refund: \$758.41

Comr. Gutierrez motioned to approve item as submitted. Comr. Cortez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 17 Discussion and possible action to fill slot #1213 (Nutrition Director) full-time at \$38,000 per year effective July 15, 2003. [Account # 952-4216-5001 Payroll – Meals on Wheels]

Comr. Cortez motioned to approve item as submitted. Comr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 44 Discussion and possible action to authorize the Purchasing Agent to purchase one (1) Harley Davidson Motorcycle from Corpus Christi Harley Davidson in the amount of \$14,085.56 for the Law Enforcement Center. [Account #168-2001-8801 Capital Outlay State Forfeiture]

Cmr. Gutierrez motioned to approve item as submitted. Cmr. Vasquez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 59 Discussion and possible action on the approval of the following line item transfers:

FROM:		
Account #001-2060-5001	(Payroll)	\$110,000
TO:		
Account #001-2060-6001	(Office Supplies)	\$5,000
Account #001-2060-6010	(Books & Subscriptions)	\$15,000
Account #001-2060-6011	(Training & Education)	\$15,000
Account #001-2060-6014	(Equipment Rental)	\$2,000
Account #001-2060-6205	(Material & Supplies)	\$6,000
Account #001-2060-6401	(Building Maint.)	\$5,000
Account #001-2060-6402	(Equipment Maint.)	\$12,000
Account #001-2060-5003	(Overtime)	\$50,000
		TOTAL: \$110,000

FROM:		
Account #001-2001-5001	(Payroll)	\$5,500
TO:		
Account #001-2001-6402	(Equipment Maint)	\$5,000
Account #001-2001-6710	(Stray Animal)	\$500
		TOTAL: \$5,500

FROM:		
Account #001-2001-5001	(Payroll)	\$ 130,000
TO:		
Account #001-2062-6208	(Groceries)	\$75,000
Account #001-2062-6209	(Medicines)	\$40,000
Account #001-2062-6502	(Janitorial Supply)	\$15,000
		TOTAL: \$130,000

Cmr. Vasquez motioned to approve the item as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 34 Discussion and possible action on the approval on change Order #1, TCDP Contract #721859-Mirando City Community Center Expansion Project in the amount of \$24,877.25 for the replacement of a 20 ton Air Condition unit for the existing building, the relocation of electrical facilities (OH/UG primary line and appurtenances) by AEP Texas Central Company and to construct a 12 inch by 24 inch in depth trench from gas meter to gas service line entrance at Southside of building. Disconnect existing gas line and install a 2 inch code approved Polybutylene gas line from meter to gas service line entrance and patch asphalt and concrete at areas where trenched. There will be no cost to the County. [Account #653-8001-8707 Neighborhood Facilities]

- Item No. 35 Discussion and possible action on the approval of the following General Fund line item transfers:

FROM:		
Account #0104-6005	(Postage)	\$274.00
TO:		
Account #0104-6011	(Training & Education)	\$114.00
Account #0104-6010	(Books & Subscriptions)	\$160.00
		TOTAL: \$274.00

Cmr. Vasquez motioned to approve Item No. 34 and No. 35 as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 42 Discussion and possible action to fill Slot #2161 (Service Technician I) at \$10.20 per hour effective July 14, 2003.

Cmr. Vasquez motioned to approve item as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 38 Discussion and possible action on the approval of the following line item transfers:

FROM:

Account #903-4200-5001	(Payroll)	\$25,732
Account #903-4200-5301/5306	(Fringe Benefits)	\$8,527
Account #903-4208-5001	(Payroll)	\$694
Account #903-4208-5301/5306	(Fringe Benefits)	\$18,241
Account #903-4207-5608	(Travel)	\$8,000
		TOTAL: \$61,194

TO:

Account #903-4207-6001	(Office Supplies)	\$7,600
Account #903-4207-6004	(Telephone)	\$3,000
Account #903-4207-6014	(Equip. Rental)	\$9,923
Account #903-4207-6075	(Speech Therapy)	\$2,490
Account #903-4207-6079	(Parent Activity)	\$296
Account #903-4207-6201	(Utilities)	\$20,000
Account #903-4207-6401	(Building Maint.)	\$7,400
Account #903-4207-6402	(Equipment Maint.)	\$4,400
Account #903-4207-6068	(State Reg. Fees)	\$3,570
Account #903-4207-6736	(Mental Health Ob.)	\$1,965
Account #903-4207-6033	(Bonds & Insurance)	\$50
Account #903-4207-6502	(Janitorial Supplies)	\$500
		TOTAL: \$61,194

Cmr. Vasquez motioned to approve Item as submitted. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Bruni advised those present that the hurricane/storm is moving west and looks like it would be bringing some rain to Laredo and Webb County.

Item No. 63 Adjournment

Cmr. Cortez motioned to adjourn the meeting. Cmr. Gutierrez seconded the motion.

Motion carried 5-0 by unanimous consent.

Items to be discussed at Special Meeting
Friday, July 25, 2003 at 1:30 p.m.

- Item No. 18 Discussion and possible action to fill slot #1238 (Center Aide) part-time at \$8.25 per hour effective July 15, 2003. [Account #902-4200-5001 Payroll – Community Action Agency Emergency Food & Shelter]
- Item No. 19 Discussion and possible action to enter into an Agreement with Alexander Payphone Communications, Inc. for inmate telephone services and for coin operated telephone services for a three (3) year period beginning July 1, 2003 through June 30, 2003 and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff Juan Garza]
- Item No. 20 Discussion and possible action to adopt changes to Bylaws governing the Community Action Agency Advisory Board. The changes will allow Category "B" members to appoint their alternates to the Board and the attendance requirements has been changed to reflect that board members are required to attend all board meetings and failure to attend three (3) consecutive regular and/or special board meetings per calendar year will result in dismissal from the Board.
- Item No. 21 Discussion and possible action to enter into a thirty-nine (39) month lease (July 14, 2003 – October 11, 2006) agreement with Southwest Auto-Chlor System L.P. for one (1) Commercial dishwashing machine at a monthly rate of ONE-HUNDRED AND TWENTY NINE DOLLARS AND NINETY FIVE CENTS (\$129.95) for a total cost of FIVE THOUSAND SIXTY EIGHT DOLLARS AND FIVE CENTS (\$5,068.05) over the term of the lease, and authorizing the County Judge to sign all relevant documents. [Account #906-4209-6014 Equipment Rental – Requested by Head Start]
- Item No. 22 Discussion and possible action to enter into a lease agreement with Graciela Rocha for the lease of Lot 4, Block 7 Colonia Los Altos, for the Self-Help Center at a monthly rent of SIX HUNDRED DOLLARS (\$600.00) for a six month period (July 1, 2003 through January 31, 2004) with an option for an additional six (6) months, and authorizing the County Judge to sign all relevant documents. [Account # 504-6500-6012 – Requested by Self Help Center]

- Item No 23 Discussion and possible action to enter into a five (5) year (July 1, 2003 through June 30, 2007) license and maintenance/support agreement with Election Systems & Software, Inc. at a total cost of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500.00). An exemption is requested to the competitive bidding requirement under Local Government Code section 262.024(7)(A) [item that can be obtained from only one source, including items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies] and authorizing the County Judge to sign all relevant documents. [Account #001-0107-6705 Elections Expense]
- Item No. 24 Discussion and possible action to enter into an Interlocal Cooperative Agreement with Laredo Community College ("LCC") to secure services to develop computer and internet public access sites to various Webb County Community Centers and authorizing the Webb County Judge to sign all relevant documents [Requested by Engineering Department]
- Item No. 25 Discussion and possible action to enter into a five (5) year (July 1, 2003 through May 20, 2008) lease purchase agreement with Comark Building Systems, Inc. in the amount of ONE HUNDRED AND THIRTY-THREE THOUSAND EIGHTY-NINE DOLLARS AND SIXTY CENTS (\$133,089.60) and authorizing the County Judge to sign all relevant documents. Webb County will be making twenty quarterly payments in the amount of \$6,654.48 over the term of the lease. At the end of the lease term, Webb County will acquire title to one 24'X64' modular building which will be used as a classroom by Head Start. [Account # 903-4207-6012 Space Rental – Requested by Purchasing Department]
- Item No. 36 Discussion and possible action on the approval of a line item transfer in the amount of \$15,000.00 from account #001-0109-6402 (Maintenance of Equipment) to account # 001-0109-6401 (Repairs and Maintenance of Building).
- Item No. 39 Discussion and possible action on the approval of a line item transfer in the amount of \$87,500 from account #001-4100-6714-10 (Optional Services) to account #001-4100-6714-3 (Hospital In-Service).
- Item No. 40 Report by Mattie Smith Gomez, on state of Indigent Health Care, and introduction of plan of action to limit and curtail Indigent Health Care expenditures.

- Item No. 41 Discussion and possible action on the approval of a line item transfer in the amount of \$2,000.00 from account #001-1130-6010 (Books and Subscriptions) to account #001-1130-6224 (Minor Apparatus & Tools).
- Item No. 45 Discussion and possible action to authorize the disposition of salvage or surplus property, pursuant to Subchapter D, Texas Government Code.
- Item No. 46 Discussion and possible action to authorize the Purchasing Agent to purchase one (1) Scanner with accessories from P.C. Mall Government in the amount of \$4,694.00 for the Webb County Clerk's office. [Account #696-1120-8801 Capital Outlay]
- Item No. 47 Discussion and possible action to authorize the Purchasing Agent to purchase four (4) complete Computers from PC Mall in the amount of \$6,660.00 for the Webb County Clerk's Office. [Account 696-1120-8801 Capital Outlay]
- Item No. 48 Discussion and possible action to authorize the Purchasing Agent to sell a vehicle no longer in use from the Law Enforcement Center that needs to be disposed to J. R. Martinez Auto South, Inc., in the amount of \$125.00.
- Item No. 49 Discussion and possible action to approve one (1) Cell Phone for Bruce Chestnutt, Golf Course with 500 minutes with U.S. Cellular. [Account # 001-6001-6014 (Golf Course)]
- Item No. 50 Discussion and possible action to award/reject proposal #2003-20 "Request for Proposals for Architectural Services for Rio Bravo Community Park". [Account #678-8103-8710-1 Park Development Precinct I.]
- Item No. 51 Discussion and possible action to authorize Mr. Carlos Villarreal to obtain Cellular Service for 1,500 minutes and increase cellular phone minutes from 750 to 1,500 for Raul Casso, Chief of Staff. (Nation Wide Plan). [Account #001-0109-6004-2 Cellular Phones]
- Item No. 52 Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for Independent Auditors.

- Item No. 53 Discussion and possible action to authorize the Purchasing Agent to promote the Laredo Purchasing Fiesta hosted by Texas A & M International University Western Hemispheric Trade Center on July 31, 2003 with one newspaper advertisement in the amount of \$350.00. [Account #001-0600-6006 Advertising]
- Item No. 56 Discussion and possible action to issue direction to the Risk Manager regarding damages resulting from a fire which occurred on June 12, 2003 at the offices of Justice of the Peace, Precinct 4.
- Item No. 57 Discussion and possible action on the approval of a line item transfer in the amount of \$100,000.00 from account #816-0105-9203 (Claims Paid Prescription) to account #816-0105-9202 (Claims Paid Dental).
- Item No. 58 Discussion and possible action to fill Slot #1989 (Receptionist) at \$8.48 per hour effective July 14, 2002.
- Item No. 62 Discussion and possible action to approve securities pledged for \$20,000,000 to cover the deposits of Webb County at I.B.C. – Commerce Bank, Laredo, Texas.